



THE CHURCH  
OF ENGLAND

**Diocese of St Edmundsbury  
and Ipswich**

Role description signed off by: Archdeacon of Suffolk

Date: April 2019

To be reviewed six months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

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| <b>1 Details of post</b>                            |                       |
| Role title  | Rector                |
| Name of benefice                                    | Walton & Trimley      |
| Deanery   | Colneys               |
| Archdeaconry  | Suffolk               |
| <i>Initial point of contact on terms of service</i> | Archdeacon of Suffolk |

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| <b>2 Role purpose</b>  |
| <b>General</b>   |
| To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.   |
| To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.   |
| To work together as Rector of this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.  |
| To collaborate within the deanery both in current mission and ministry and, through the deanery plan, in such reshaping of ministry as resources and opportunities may require. To attend Deanery Chapter and Deanery Synod and to play a full part in the wider life of the deanery.                        |
| To work with the ordained and lay colleagues as set out in their individual Role Descriptions and Work Agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation. |
| To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.   |

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| To ensure that a high standard of worship, preaching, and pastoral care is provided.   |
| To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery. To work with Churches Together in Felixstowe.  |
| <b>Schools</b>   |
| To work closely with the local schools. The diocese is committed to work with both community and church schools and this should be seen as a key part of the priest's role.  |
| <b>Specific tasks and responsibilities</b>   |
| Lead the benefice ministry and pastoral teams by working with parishes to develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.                |
| Be a minister who will inspire and invigorate church members.  |
| Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.  |
| Maintain existing links and continue work with Headteachers of all local schools to help develop ministry amongst young people and children, and particularly to build on the opportunities provided by schools.               |
| Strengthen and encourage links with young people, families, the middle aged and newly retired and help to expand outreach, pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated. |
| Be willing to contribute to community life in all the villages of the benefice.  |

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| <b>3 Key contacts</b>  |
| <b>Generic</b><br>The PCC's<br>The Deanery Chapter & Synod<br>The Church Wardens<br>The Rural Dean and Lay Chair             |
| <b>Specific</b><br>Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff) |
| <b>Aspirational</b><br>Member of Parliament, County, Town & Parish Councillors<br>Local Businesses and Services              |

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| <p><b>Supportive</b><br/> The Archdeacon, who will review this role description with you when you are six months into post.<br/> The Rural Dean and Lay Chair<br/> Diocesan Director of Mission and Ministry<br/> Bishop’s Ministry Officer</p>                                |
| <p><b>Patrons</b><br/> The Crown, The Church Trust Fund Trust (CPAS), The Bishop of St Edmundsbury and Ipswich</p>   |
| <p><b>Role context and any other relevant information</b></p>  |
| <p>Predictions of ‘available stipendiary clergy’ nationally mean that each deanery is being asked to consider what re-organisation might enable a decrease in stipendiary numbers. The consequence of this is that there must be a greater sense of collaborative working.</p> |
| <p>To be aware of the implications of the Centenary Share system on the finances of the benefice.</p>  |
| <p>To continue to support and develop the ministry of others across the benefice.</p>  |

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| <p><b>4 Benefice Summary</b></p>                |  |
| <p><b>Parishes</b></p>                          | <p>Walton<br/> Trimley</p>   |
| <p><b>Churches</b></p>                          | <p>St Mary’s Walton<br/> St Martin’s &amp; St Mary’s Trimley</p>                             |
| <p><b>PCC</b></p>                               | <p>The PCCs seek to work together, to be supportive and effective in mission and growth.</p> |
| <p><b>Schools and Colleges</b></p>              | <p>Four Primary &amp; Felixstowe High School Academy</p>                                     |
| <p><b>Churchwardens</b></p>                     | <p>Four Churchwardens</p>  |
| <p><b>Ministers</b></p>                         | <p>Associate Priest<br/> Readers x 3<br/> Lay Pastor<br/> Lay Elders x 8</p>                 |
| <p><b>Buildings</b></p>                         | <p>Two churches; one hall; St Phillip’s church &amp; hall; one cottage.</p>                  |
| <p><b>Churchyards</b><br/> (Open or closed)</p> | <p>Closed</p>  |
| <p><b>Population</b></p>                        | <p>Walton: 6000; Trimley: 5700</p>   |

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| <b>Average Sunday Attendance</b>                 | Walton: 106; Trimley: 38  |
| <b>Parish Share</b>                              | 2018<br>Walton £48,396 (100%)<br>Trimley £21,682 (100%)<br>Paid in full   |
| <b>Expenses</b>                                  | Reimbursed in full  |
| <b>Resolutions</b>                               | None  |
| <b>Church Tradition</b>                          | Open Evangelical  |
| <b>Pastoral re-organisation</b>                  | None  |
| <b>Presence of other Christian denominations</b> | Walton – Methodist, Baptist & Quaker<br>Trimley - Methodist & Free Church |
| <b>Presence of other faith communities</b>       | None  |