



Diocesan Youth and Young Adults Enabler (11-25) 28-35 hours per week

Job Description

The Diocese is seeking to appoint a Diocesan Youth and Young Adults Enabler to assist in implementing and integrating the Growing Younger priority of the Diocesan vision and strategy for 11–25-year-olds and their families, through enabling and supporting parishes and fresh expression of church to grow.

You will be joining us at a time of significant investment in our priority to Grow Younger as part of Growing in God our Diocesan Vision to grow in Number, Depth, Influence and Younger.

You will be part of the Mission and Ministry Team that seeks to support the making of new disciples of all ages in both parish churches and fresh expressions of church.

PURPOSE

To assist the Growing Younger Enabler through enabling and supporting parishes and fresh expression of church to engage with and grow its ministry with youth and young adults.

REPORTING TO

The Growing Younger Enabler

KEY CONNECTIONS

- Director of Mission and Ministry.
- Mission and Ministry team colleagues.
- Growing Younger Project Support.
- Chaplains working within schools.
- Music for Mission and Young People Project Lead.
- St Edmundsbury Cathedral staff and volunteers.
- Other colleagues in the organisation such as the Schools' Advisor in the Diocesan Board of Education (DBE) team, and the associate Leader of the Lightwave Community.
- National colleagues such as the National Children and Youth Advisor, similarly other Diocese colleagues; and local groups whose work relates to youth and Chaplaincy.
- Parish priests and volunteers within the Diocese.

KEY TASKS

1. Work within the growing younger team enabling them to meet the Growing in God vision of the Diocesan.
2. To provide administrative, development and creative support for the work of the Growing Younger Enabler including resourcing Insight and social media streams.
3. Assist with promoting a culture of safeguarding to ensure that children and young people are safe when using our churches and joining in church related activities.
4. Work with relevant local and national partners to support parish churches & Fresh Expressions to engage in quality youth and young adults ministries, and chaplaincy.
5. Act as a Diocesan Champion (11-25-year-olds) for the implementation of recommendations arising from the *Growing Faith* report.
6. Actively encourage the growth of and excellence in our mission with 11-25's across the Diocese.
7. To resource new areas and support existing discipleship/spiritual pathways including baptism and confirmation preparation, nurturing faith resources, The Edmund Way, and the use of music for discipleship/mission.
8. To develop and deliver training in good practice, core skills, discipleship, mission, and spiritual formation for clergy, lay ministers, workers and volunteers at residential and within their contexts.
9. To support clergy and local ministry teams in developing mission with 11-25's both within parishes and across deaneries.
10. Resource the licensed lay ministry of Youth Ministers.
11. Over time, assist in creating youth/student councils or equivalent so the voice of young people can be heard at every level within diocesan structures.
12. To work with the Mission and Ministry team in its discernment, support, and evaluation of resourcing our parishes to engage in the Growing in God vision.
13. When working with young people in educational or youth club settings etc adhere to the policies and procedures of the setting, including safeguarding, health and safety, code of conduct etc.
14. Work with integrity and within the appropriate professional boundaries, particularly when working directly with young people.
15. Any other one-off projects from time to time.

PERSON SPECIFICATION

Note: In accordance with the equality act 2010 it is an occupational requirement that the post holder is a practicing Christian as the post holder will be required to represent the Christian religion in relation to the mission of the project.

| ESSENTIAL | DESIRABLE |
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| Qualifications/Knowledge | |
| <ul style="list-style-type: none"> • Good general level of education • Knowledge of child development theory. • Experience of growing ministry with 11-25's both with those already engaged with church communities and those currently outside the life of the church. • Theologically literate and familiar with theories of faith development including baptism, intergenerational ministry and child advocacy. • A broad understanding of the breadth of 11-25's ministry across the traditions in the Church of England including Fresh Expressions of Church. • Developing and delivering training and learning opportunities with adults. • Up to date Safeguarding training | <ul style="list-style-type: none"> • Teaching or Children's Work/Youth/Chaplaincy qualification. • Theological qualification • Mentoring or Coaching qualification |
| Experience | |
| <ul style="list-style-type: none"> • Experienced in growing youth/student ministry in number and depth, both with those already engaged with church communities and those currently outside the life of the church. • Experience of engagement with schools ideally both church and community especially regarding growing spiritually and creating opportunities to develop discipleship pathways. • Experience of developing, adapting and deliver appropriate training material. • Working knowledge of Microsoft Office including Word, Excel, PowerPoint, Outlook. • Experience of evaluation of initiatives' outcomes and impact. • Experience of working with volunteers | <ul style="list-style-type: none"> • Familiarity with Pioneer Ministry within the Church of England • Engagement with colleges and universities regarding growing spiritually and creating opportunities to develop discipleship pathways. |

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| <ul style="list-style-type: none"> • Experience of putting safeguarding measures into practise. | |
| Skills and Abilities / Aptitudes | |
| <ul style="list-style-type: none"> • Ability to lead and work collaboratively and in partnership with others. • Team building skills • Written and spoken communication skills. • A commitment to continuing professional development. | <ul style="list-style-type: none"> • Demonstrable ability to be part of and contribute to a wider team as part of a large national institution and to work alongside colleagues with different specialisms. |
| Work-Related Personal Qualities | |
| <ul style="list-style-type: none"> • Regular worshipper in a member of Churches Together in England. (This post carries an occupational requirement to be a practising Christian as the post holder will be required to represent the Christian religion in education and mission of the church.) • Willingness to travel across the diocese to engage with parishes and other stakeholders. • Willingness to work flexibly at weekends and evenings as needed • Committed to DBF work values (Respect, Transparency, Quality and Well-being). • An amiable personality and a good sense of humour! | |

GENERAL INFORMATION

The Diocese of St Edmundsbury & Ipswich has 445 parishes in 129 benefices and serves approximately 660,000 people living in a geographical area of more than 1,400 square miles.

The Diocesan Board of Finance (DBF) serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in providing service and support in line with our values of Respect, Transparency, Quality and Well-being.

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| Salary | £30,000 to £32,000 per annum |
| Term | Permanent |
| Pension provision | If eligible, Membership of the Church of England Pension Builder 2014 Scheme following completion of probation period. |
| Hours of work | 28 – 35 hours per week some flexible working is required e.g. working some evenings and weekends. TOIL (time off in lieu) is applicable for evening and weekend working to be agreed with line manager. |
| Holidays | 25 days pro-rata paid leave in addition to the usual public holidays plus Discretionary days (at Easter and Christmas). |
| Probation Period | Six months during which time progress is regularly reviewed and the period may be extended. |
| Notice period | During probation 2 weeks and thereafter 1 month. |
| Place of work | The postholder will be based at the Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich IP1 1UQ and required to travel throughout the diocese on occasion and attend a wide range of meetings. |
| Other | The appointment is subject to an enhanced DBS check Use of own personal transport and insurance for business use. Expenses for mileage will be met by the diocese. |

NOTES: The current main duties and responsibilities of this post are outlined in the job description. The list is not meant to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out other related duties that are within the employees' skills and abilities, commensurate with the post's banding and whenever reasonably instructed.

The DBF is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All post holders and volunteers are expected to share this commitment.

For an informal conversation please contact:

Sharron Coburn, Director of Mission and Ministry. (01473) 298521 or 07483006385 or
Laura Mumford, Diocesan Growing Younger Enabler. 07394559889.

Application packs available from: Diocese of St Edmundsbury & Ipswich Website
<http://www.cofesuffolk.org/vacancies>

Please note: Applications will only be accepted on our DBF application forms. Please do not apply directly from online jobsites or send CVs.

Applications marked 'Confidential Application' to be sent to: HR Manager at HR@cofesuffolk.org or by post to Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich IP1 1UQ.

Closing Date for Applications: 27th June 2025 | **Interview Date:** 11th July 2025