



Role description signed off by: Archdeacon of Suffolk

Date: February 2022

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title / Benefice	Full-time stipendiary mission-focussed team vicar with particular responsibility for the Hollesley cluster
Deanery	Woodbridge
Archdeaconry	Suffolk
Initial point of contact on terms of service	Archdeacon of Suffolk
Funding	For the first three years, the Hollesley team vicar post will be part-funded (£10,000 pa) through Strategic Development Funding (Lightwave).

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.
To work with the Archdeacon for Rural Mission in developing agreed Lightwave mission, growing new disciples among young people and families
To have regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To collaborate within the deanery both in current mission and ministry and, through the deanery plan, in such reshaping of ministry as resources and opportunities may require. To attend Deanery Chapter and Deanery Synod and to play a full part in the wider life of the deanery.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.

To work with the Team Rector and PCCs towards the development of the local churches as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided.
To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.
Schools
To work closely with the local schools in the cluster. The diocese is committed to working with both community and church schools and this should be seen as a key part of the minister's role.
Specific tasks and responsibilities, focused in the Hollesley cluster
Strengthen and encourage links with young people, families, the middle aged and newly retired and help to expand outreach, pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Develop a Lightwave group with one or more new mission initiatives/fresh expressions of Church with a intention of growing new disciples among young people and families
Foster a culture of generous giving and an understanding of Christian stewardship to enable future financial sustainability.
Be a leader and enabler of others in leading a variety of styles of worship which appeal to a wide range of people.
Nurture vocations and inspire and enable people to use their gifts in mission and outreach in their local communities.
<p>Strengths, skills and personal qualities</p> <p>We have summarised in the next three boxes what we believe are the key requirements for someone to exercise this role. However, within this we recognise that people will have strengths in particular areas.</p> <ul style="list-style-type: none"> • A passion for, and belief in, the importance of young peoples' and families' ministry for the growth of the church. • Enthusiasm for evangelism and mission in the countryside • An understanding of the opportunities and challenges provided by a predominantly rural, and in some parishes holiday destination, context. • A true team player who will work with others and share ideas but is prepared to lead the young peoples' and families' mission agenda. • Organised and with good administrative skills to support the mission focused nature of the role. • Person of prayer with a mature and well-developed devotional life, committed to personal discipleship and growth. • Willingness to take risks and show courageous faith. • Maturity and robustness to face the demands of leading on the young peoples' and families' agenda. • Generous hearted. Prepared to lay aside personal preferences for the sake of mission and outreach to the community being served, caring, approachable and fun.

<p>Knowledge and Experience</p> <ul style="list-style-type: none"> • Experience of leading fruitful mission, evangelism and church growth in respect of young people and families. • Experience of fruitful work in a mixed economy context and the tension between new and old. • Experience of leading and multiplying small missional groups. • Interprets the Bible contextually and articulates how missional ministry is shaped by culture and context. • Understanding of the worldviews and mind sets of people outside the church.
<p>Skills and Abilities /Aptitudes</p> <ul style="list-style-type: none"> • Ability to communicate the faith effectively to those outside the church (able to give examples.) • Gifted to help in forming individuals as missional disciples of Jesus (able to give examples.) • Ability to release and equip others for young peoples’ and families’ ministry. • Able strategic leader who can translate vision into a plan (you will need to review evidence of progress and to adjust plans as needed.) • Ability to communicate clearly and attractively about the young peoples’ and families’ mission to local church members and those in the wider community, seeking creative synergies. • Due to the geographic size of the Wilford Benefice, it is essential for this role that the postholder can evidence their ability to travel easily around the benefice. Holding a full driving license and using their own car would be ideal. • Proficient with IT and how it can be used to support mission in a rural context.

<p>3 Key contacts</p> <p>Generic The PCCs The Church Wardens The Deanery Chapter and Synod The Rural Dean and Lay Chair Team Rector</p>
<p>Specific Ordained and lay colleagues (those holding the Bishop’s licence, office holders and administrative staff) Work closely with the “Lightwave” project headed by The Archdeacon for Rural Mission, The Ven Sally Gaze.</p>
<p>Aspirational Headteachers and local schools Community groups Local charities and organisations working with young people and families</p>
<p>Supportive</p>

<p>The Archdeacon of Suffolk, who will review this role description with you when you are six months into post.</p> <p>The Archdeacon for Rural Mission who will work closely and regularly with you regarding the Lightwave ministry with specific agreed outreach projects.</p> <p>The Rural Dean and Lay Chair</p> <p>Diocesan Director of Mission and Ministry</p> <p>Diocesan Children and Families' Officer and Diocesan Youth Officer</p> <p>The Team Rector</p>
<p>Patrons</p> <p>Bishop of St Edmundsbury and Ipswich</p> <p>Martyrs Memorial and Church of England Trust</p> <p>Mr William John Kemball</p> <p>Mrs Anne HS Squire</p> <p>Mrs Janet Knowles</p> <p>Sir Antony RLC Quilter (Deceased)</p> <p>Trustees of the Mary Warner Charity</p>
<p>Role context and any other relevant information</p>
<p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and recognised local leaders in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p>
<p>An understanding of the Centenary Share process and its importance for the sustainability of ministry across the diocese is fundamental. Ministers are expected to preach and teach on stewardship.</p>
<p>The Bishops expect and encourage ministers to take their rest days, holidays and regular retreats or similar. Ministers are strongly encouraged to have a spiritual director or equivalent.</p>

<p>4 Benefice Summary</p>	
<p>Parishes</p>	<p>Alderton : St Andrew</p> <p>Bawdsey : St Mary the Virgin</p> <p>Boyton : St Andrew</p> <p>Bromeswell : St Edmund</p> <p>Butley : St John the Baptist</p> <p>Chillesford : St Peter</p> <p>Eyke : All Saints</p> <p>Hollesley : All Saints</p> <p>Iken : St Botolph</p> <p>Orford : St Bartholomew</p> <p>Ramsholt : All Saints</p> <p>Rendlesham : St Gregory and St Felix</p> <p>Shottisham : St Margaret</p> <p>Sudbourne : All Saints</p> <p>Sutton : All Saints</p> <p>Tunstall : St Michael and All Angels</p>

	Wantisden : St John the Baptist
Churches	<p>Alderton : Grade II Bawdsey : Grade II* Boyton : Grade II Bromeswell : Grade I Butley : Grade II* Chillesford :Grade II* Eyke: Grade I* Hollesley : Grade II* Iken : Grade II Orford : Grade I Ramsholt : Grade II* Rendlesham St Gregory : Grade I Rendlesham St Felix : 1960s Built building Shottisham : Grade II Sudbourne :II* Sutton : II* Tunstall : II* Wantisden : Grade I</p>
PCCs	The Team Council and PCCs seek to work together, to be supportive and effective in mission and growth.
Schools	<p>Bawdsey CEVCP School Eyke C of E Academy (Primary School) Orford CEVAP School Hollesley Community Primary School Rendlesham Community Primary School Sandlings Community Primary School</p>
Churchwardens	<p>Alderton : 2 Bawdsey : 1 Boyton : 1 Bromeswell : 1 Butley : 2 Chillesford : 0 Eyke : 2 Hollesley : 2 Iken : 2 Orford : 2 Ramsholt : 1 Rendlesham St Gregory 2 and Rendlesham St Felix : 2 Shottisham : 2 Sudbourne : 2 Sutton : 2 Tunstall : 0</p>

	Wantisden : 2
Ministers	1 Team Rector 2 Team Vicar 1 SSM curate 2 Readers 15 elders 5 active PTO clergy
Buildings	Boyton Village Hall Orford Church Room
Churchyards (Open or closed)	Alderton : Open Bawdsey : Open Boyton : Open Bromeswell : Open Butley : Open Chillesford : Open Eyke : Open Hollesley : Open Iken : Open Orford : Open Ramsholt : Open Rendlesham St Gregory : Open Rendlesham St Felix : No Churchyard Shottisham : Open Sudbourne : Open Sutton : Open Tunstall : Open Wantisden : Open
Population	Alderton : 400 Bawdsey : 276 Boyton : 200 Bromeswell : 320 Butley : 400 Chillesford : 150 Eyke - 362 Hollesley : 1,120 Iken : 101 Orford : 830 Ramsholt : 32 Rendlesham St Gregory and St Felix : 3160 Shottisham : 197 Sudbourne : 270 Sutton : 804 Tunstall : 513

	Wantisden : 30
Average Sunday Attendance	<p>Alderton :12 Bawdsey : 7 Boyton : 25 (6 services per year – Festival Church) Bromeswell : 12 Butley : 14 Chillesford : 12 Eyke : 12 Hollesley : 20 Iken : 22 Orford : 29 Ramsholt : 12 Rendlesham St Gregory : 24 Rendlesham St Felix : 37 Shottisham : 9 Sudbourne : 25 Sutton : 8 Tunstall : 30 (6 services per year – Festival Church) Wantisden : 12 (6 services per year – Festival Church)</p>
Parish Share	<p>2018 £171,567 98.66% 2019 £178,695 99.20% 2020 £157,946 93.26% 2021 £168,600 99.26%</p>
Expenses	Reimbursed in full
Resolutions	none
Church Tradition	A wide range of traditions and styles of worship ranging from more gently evangelical to traditional. Vestments are worn in some of the churches.
Pastoral re-organisation	No pastoral organisation is currently anticipated
Presence of other Christian denominations	<p>Baptist Church in Bromeswell & Tunstall. Also Sudbourne Baptists – Rendlesham School hall Methodist Church in Orford Freelance Mission in Boyton Iken have a link with the Russian Orthodox community</p>
Presence of other faith communities	Maharishi's Peace Palace : Rendlesham