



THE CHURCH
OF ENGLAND

Diocese of St Edmundsbury
and Ipswich

Role description signed off by: Archdeacon of Sudbury Date: November 2021

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title	Rector
Name of benefice	Suffolk Heights
Deanery	Clare
Archdeaconry	Sudbury
<i>Initial point of contact on terms of service</i>	Archdeacon of Sudbury : The Ven David Jenkins

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.
To work together as the Rector to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To collaborate within the deanery both in current mission and ministry and, through the deanery plan, in such reshaping of ministry as resources and opportunities may require. To attend Deanery Chapter and Deanery Synod and to play a full part in the wider life of the deanery.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided.

To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.
Schools
To work closely with Little Teapots the local pre-school.
Specific tasks and responsibilities
Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice.
Working with the parishes, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.
Teach and encourage an understanding of Christian stewardship across the benefice.
Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach, and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Be willing to contribute to community life in all the villages of the benefice.

3 Key contacts
Generic The PCCs The Deanery Chapter & Synod The Church Wardens The Rural Dean and Lay Chair
Specific Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff)
Aspirational Continuing to embed us in the communities and to reach wider and deeper in our parish communities through fostering new links. These to include: Chedburgh community choir Chedburgh Fete organisers Farmers, landowners and contractors Parish Councils
Supportive The Archdeacon, who will review this role description with you when you are six months into post. The Rural Dean and Lay Chair Diocesan Director of Mission and Ministry

<p>Patrons Bishop of St Edmundsbury and Ipswich Diocesan Board of Patronage Guild of All Souls</p>
<p>Role context and any other relevant information</p> <p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p> <p>An understanding of the Centenary Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.</p> <p>The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.</p>

<p>4 Benefice Summary</p>	
<p>Parishes</p>	<p>Chedburgh Chevington Hargrave Depden Hawkedon Rede</p>
<p>Churches</p>	<p>Chedburgh : All Saints (Grade 2*) Chevington : All Saints (Grade I) Hargrave : St Edmund (Grade I) Depden : St Mary the Virgin (Grade 2*) Hawkedon : St Mary Magdalene (Grade I) Rede : All Saints (Grade 2*)</p>
<p>PCC</p>	<p>The PCCs seek to work together, to be supportive and effective in mission and growth.</p>
<p>Schools and Colleges</p>	<p>Little Teapots pre school - Chedburgh</p>
<p>Churchwardens</p>	<p>Chedburgh : All Saints x 2 Chevington : All Saints x 2 Hargrave : St Edmund x 2 Depden : St Mary the Virgin x 2 Hawkedon : St Mary Magdalene x 2 Rede : All Saints x 1</p>
<p>Ministers</p>	<p>Elders x 4 Reader x 1 (plus 1 in training)</p>

Buildings	
Churchyards (Open or closed to burials)	Chedburgh : All Saints : Closed Chevington : All Saints : Open Hargrave : St Edmund : Open Depden : St Mary the Virgin : Open Hawkedon : St Mary Magdalene : Open Rede : All Saints : Open
Population	Chedburgh : 648 Chevington : 585 Hargrave : 310 Depden : 200 Hawkedon : 104 Rede : 144
Average Sunday Attendance	Chedburgh All Saints : 8-20 Chevington All Saints : 24 Hargrave St Edmund : 7-10 Depden St Mary Virgin: 5-12 Hawkedon St Mary Magdalene : 11-14 Rede All Saints : 16
Parish Share	2020 £41,196 100% 2019 £40,343 100% 2018 £39,425 100%
Expenses	Reimbursed in full
Resolutions	None
Church Tradition	We are a liberal catholic benefice with a generous and inclusive spirituality. We use both Common Worship and the Book of Common Prayer A minimum of two eucharists a Sunday in the Benefice is important
Pastoral re-organisation	None pending
Presence of other Christian denominations	None
Presence of other faith communities	None