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**Net Zero Carbon Officer**

**Working hours:** Full time, 35 hours per week (Consideration will be given to applicants wishing to work part time, ideally with a minimum of 28 hours per week.)

Hybrid Working may be considered (50% of working time to be undertaken at the Diocesan Office).

**Contract:**Initial 30 month fixed term contract

**Salary:** £35,000 - £40,000 per annum, subject to experience and qualifications

**Benefits:** Hybrid and flexible working schemes available, 25 days holiday paid leave in addition to the usual public holidays plus Discretionary days (at Easter and Christmas).

The Diocese is working towards reaching Net Zero Carbon by 2030 and to incorporate sustainable working practices across all its operations. This includes churches, parsonage houses, schools, churchyards and curtilage land and investment land and housing. A key aim will be to reduce the emissions from energy consumption year-on-year across the Diocese.

**Role Duties**

* To work within the Diocesan vision and strategy to achieve its Net Zero Target, identifying funding and outlining any anticipated developments and improvements necessary to deliver the strategy
* Devise and facilitate implementation of a management plan to ensure year-on-year reductions in greenhouse gas emissions
* Review the building and land assets within the Diocese, and identify the sources of carbon emissions and develop a methodology for the collection of emissions data
* Supporting the Environment Group and NZC working group in reporting and feeding into other committees of the Diocese

**Criteria**

* Building services professional, relevant degree or professional qualification/s in heritage management, sustainability, or project management
* Proven practical experience in the management, development, and conservation of the built environment with a focus on sustainability
* A clear interest in supporting England’s places of worship to be sustainable environmentally and in their use for worship and outreach within their local communities
* The ability to engage with the wider community in the meeting of the key objectives

For more information, please visit the [Net Zero Carbon website](https://www.carbon-net-zero-roles-anglican-east-uk.org/). The job description and further information on how to apply are available from the website. Completed application forms should be returned to [jobs@chelmsford.anglican.org](mailto:jobs@chelmsford.anglican.org) by Thursday 2 November.

**Closing Date:** Thursday 2 November

**Interviews:** Monday 13 November

*Please be advised we reserve the right to close the role early and we cannot consider candidates who do not complete and return a completed application form.*

*Please refer to the relevant* [*Eastern Region Diocesan Privacy Policies*](https://www.carbon-net-zero-roles-anglican-east-uk.org/how-to-apply) *for guidance on how we will process your data.*

*The HR Team at the Diocese of Chelmsford are administering the recruitment processes for a number of Net Carbon Zero vacancies across the East of England Dioceses of the Church of England.*