

**CHILDREN'S AND FAMILIES' WORKER/PASTOR  
FOR  
LINDBERGH ROAD COMMUNITY CHURCH  
- *INSPIRING IPSWICH* -  
(Part-Time 2 days per week, including Sunday)**

**JOB DESCRIPTION**

**BACKGROUND**

Lindbergh Road is in the parish of St Augustine's on the east side of Ipswich. Lindbergh Road Community Church (LRCC) is a new (and currently small) congregation planted from St Augustine's in the Summer of 2020 with the support of *'Inspiring Ipswich'*. Its overall goal is to reach out to the people on this road and within a half-mile-radius, though the church is open to all.

Our mission statement is to: Love God, Love Others, Make Disciples

Inspiring Ipswich is an exciting project in Ipswich Deanery to transform the reach of the Church of England in the town and to achieve ambitious goals of more people exploring faith and becoming Christian disciples. Through this work we aim to deliver the Diocesan vision of 'Growing in God' through 'flourishing congregations making a difference' in Ipswich, the county town of Suffolk.

**JOB SUMMARY**

To develop and lead the children and families' ministry within the mission and life of LRCC; to develop and grow relationships within the community served by LRCC, working with other local agencies and demonstrating the love of Christ through practical engagement.

**LOCATION**

The post will involve working in the local school(s) and meeting with local people but, administratively, this post involves working from home.

**REPORTING TO**

The funding of this role means that the employment contract will be with the Diocese of St Edmundsbury and Ipswich. As a result, a member of the Inspiring Ipswich team will provide regular line management oversight.

Day-to-day supervision will be provided by the Minister of LRCC, Revd Ian Daniels. The Inspiring Ipswich Project Director, The Venerable Rhiannon King, will be the official Line Manager.

**KEY CONNECTIONS**

- LRCC Core Planting Team – LRCC Minister, Youth Worker and Learning Community.
- Congregation of LRCC
- Vicar and PCC of St Augustine's Church, Ipswich
- Mission Accompanier for LRCC Learning Community
- Inspiring Ipswich team
- Archdeacon of Ipswich and Ipswich Deanery Area Dean
- Diocesan Children's & Families Enabler and Mission & Ministries Team

## **KEY TASKS**

- To provide safe spaces for families within the community to meet and socialise with the aim of building relationships and trust.
- To develop and deliver activities to engage young children (from birth up to and including primary school age groups), encouraging close collaboration within their family unit.
- To provide space to enable support structures for all types of families/family units in the vicinity of Lindbergh Road to develop.
- To develop and deliver opportunities for young families to explore faith together and to extend this, alongside the LRCC leadership team, to provide discipleship for both parents and children as we see their growth in faith.
- To link families with other local agencies for wider support.
- To work with the leadership of LRCC to develop and maintain the strategy for ongoing children and families' provision in the area, working with other local agencies including but not limited to the Diocesan Mission & Ministries Team, the borough and county councils, local schools, Race 4 Change, IP3 Ipswich Good Neighbour Scheme and Inspire Suffolk.
- To work with the LRCC youth worker to develop local support for young parent(s) with young children.
- To explore the planning and delivery of one-off events in the community in collaboration with other agencies.
- To pray regularly for the growth of the church
- To provide spending forecasts as required to the treasurer of LRCC; To manage your own budget, where allocated, to cover proper expenses associated with your role; To agree all spend not previously authorised directly with the treasurer of LRCC.
- You will be expected to provide regular reporting to the LRCC core planting team.

## **Generic Responsibilities**

- To adhere to Safeguarding, Child Protection, Health and Safety instructions and other relevant policies in the execution of the role, maintaining confidentiality where required and reporting any concerns immediately.
- You will be asked to engage in regular performance reviews and an annual appraisal with your line manager. You will be expected to maintain proper records of your activities (in line with GDPR) to aid in this process.
- You will be expected to engage in continuous professional development relevant to your role. Much of this will be provided by the Diocesan Growing Younger team. This should be reviewed with your line manager alongside performance and appraisal discussions.
- This Job Description provides a guide to the duties and responsibilities of the post and is not an exhaustive list. The post holder may be asked to undertake any other relevant duties appropriate to the post. The Job Description may be amended over time but only in consultation with the post holder.

We very much look forward to welcoming the successful candidate and helping them to respond to God's call and to develop their gifts.

## PERSON SPECIFICATION

Note: In accordance with the Equality Act 2010 it is a genuine occupational requirement that the post holder is a practicing Christian as the post holder will be required to represent the Christian faith in relation to the mission of the project. Open to ordained or lay applicants.

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications/Knowledge and Experience</b>	
<ul style="list-style-type: none"> <li>• Experience working with young children and their families in an area of high deprivation</li> </ul>	<ul style="list-style-type: none"> <li>• Recognised training or licence within the Diocese of St. Edmundsbury and Ipswich</li> </ul>
<ul style="list-style-type: none"> <li>• Experience of planning, organising, and running both outreach and discipleship- focussed events for young children and their families</li> </ul>	<ul style="list-style-type: none"> <li>• Existing links with local primary schools (including Ravenswood, Murrayfield and/or Morland)</li> </ul>
<ul style="list-style-type: none"> <li>• Good understanding of children’s spirituality and how it changes as children grow and mature.</li> </ul>	<ul style="list-style-type: none"> <li>• Engaged with local and/or national creative ministry organisations within current personal development</li> </ul>
<ul style="list-style-type: none"> <li>• Good understanding of different spiritual styles and how this awareness shapes how we reach and disciple both young children and their parents/carers</li> </ul>	
<ul style="list-style-type: none"> <li>• Good understanding of current legislation regarding the organisation and running of groups for young children both with and without their parents/carers</li> </ul>	
<ul style="list-style-type: none"> <li>• A levels or vocational equivalent e.g. working with children and/or community development.</li> </ul>	<ul style="list-style-type: none"> <li>• A degree or equivalent qualification</li> </ul>
<b>Skills and Abilities /Aptitudes</b>	
<ul style="list-style-type: none"> <li>• Demonstrable expertise in crafting creative worship and faith exploration opportunities, targeted at young children and their parents/carers that encourage close collaboration within the family unit</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to create age-appropriate print masters, online media and video content to support faith exploration and discipleship</li> </ul>
<ul style="list-style-type: none"> <li>• Ability to plan, organise, prioritise and inspire and motivate a team to achieve targets and meet deadlines</li> </ul>	
<ul style="list-style-type: none"> <li>• Well-developed interpersonal skills and ability to establish good working relationships with a wide range of people and organisations</li> </ul>	
<ul style="list-style-type: none"> <li>• Excellent written and verbal communication skills</li> </ul>	
<ul style="list-style-type: none"> <li>• Ability to work with people of all ages and backgrounds.</li> </ul>	
<ul style="list-style-type: none"> <li>• Ability to host zoom meetings, contribute to church-based videos/live-streaming and run small groups online</li> </ul>	

<b>Work-Related Personal Qualities</b>	
<ul style="list-style-type: none"> <li>Regular worshipper in a member of a Churches Together in England (CTE) church and sympathetic to the aims and objectives of the Church of England.</li> </ul>	<ul style="list-style-type: none"> <li>To be a worshipping member of an Anglican Church</li> </ul>
<ul style="list-style-type: none"> <li>Commitment to spreading the gospel amongst young children and their families</li> </ul>	<ul style="list-style-type: none"> <li>To live on the estate served by LRCC</li> </ul>
<ul style="list-style-type: none"> <li>Commitment to church planting in an estate context</li> </ul>	<ul style="list-style-type: none"> <li>Adopts a creative approach to find new ways to engage with children and families in changing contexts</li> </ul>
<ul style="list-style-type: none"> <li>A self-starter, able to take initiatives and see them through</li> </ul>	
<ul style="list-style-type: none"> <li>Commitment to continuing professional development</li> </ul>	
<ul style="list-style-type: none"> <li>Flexibility and resilience in adapting to change and challenge</li> </ul>	
<ul style="list-style-type: none"> <li>Ability to keep information confidential</li> </ul>	
<ul style="list-style-type: none"> <li>A warm and personable character.</li> </ul>	
<ul style="list-style-type: none"> <li>To be able to commit to working outside normal office hours</li> </ul>	
<ul style="list-style-type: none"> <li>Availability to be part of the worshipping congregation on Sundays.</li> </ul>	

## **GENERAL INFORMATION**

### **About Us**

The Diocese of St Edmundsbury & Ipswich has 445 parishes, 18 deaneries with 478 churches and around 110 stipendiary clergy. It serves approximately 631,000 people living in a geographical area of more than 1,400 square miles. The Deanery of Ipswich has 19 Parishes with 24 churches and 15 benefices and is planning to grow by an additional 25 congregations by the end of 2024. The population is approximately 150,000.

The Diocesan Board of Finance serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in line with our Values of Respect, Transparency, Quality and Support.

Salary	The post is at Band CF Point 2 of the St Edmundsbury & Ipswich Diocesan Board of Finance Salary Scales, currently £10,251 per annum for 0.4 full-time equivalent (FTE £25,629 per annum).
Pension provision	If eligible, Membership of the Church of England Pensions Board Pension Builder 2014 Scheme following completion of probation period.
Length of contract	Fixed Term from 1 December 2020 – 31 December 2024. This post is grant-funded and the post-holder will be employed for the duration of the grant.

Hours of work	Part time 14 hours per week (0.4 FTE) including an expectation of at least half a day on a Sunday. Flexibility around remaining days worked is possible for the right person, within the constraints of the needs of the community being served. TOIL (time off in lieu) is applicable for additional hours worked, to be agreed with Supervisor/Line Manager.
Holidays	25 days paid leave in addition to the usual public holidays plus discretionary days (at Easter and Christmas) Pro rata for Part-time.
Probation Period	Three months during which time progress is regularly reviewed and the period may be extended.
Notice period	During probation 2 weeks and thereafter 1 month.
Place of work	Home - IT equipment and a phone can be provided.
Other	The appointment is subject to an unblemished DBS check in relation to the requirements of this role. Use of own personal transport, which must be insured for business use. Approved expenses incurred for mileage and resources for the role may be claimed on the submission of receipts.

NOTES: The current main duties and responsibilities of this post are outlined in the job description. The list is not meant to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out other related duties that are within the employees' skills and abilities, commensurate with the post's banding and whenever reasonably instructed.

**For an informal conversation please contact:** The Archdeacon of Ipswich, The Venerable Rhiannon King. Telephone: 07595880584 Email: [archdeacon.rhiannon@cofesuffolk.org](mailto:archdeacon.rhiannon@cofesuffolk.org)

**Application packs available from:** Diocese of St Edmundsbury & Ipswich Website  
<https://www.cofesuffolk.org/about-us/vacancies/>

**Applications marked 'Confidential Application' to be sent to:** HR Manager at HR@cofesuffolk.org  
Please note: Applications will only be accepted on our DBF application forms. Please do not apply directly from online jobsites or send CVs.

**Closing Date for Applications:** Thursday 12 November 2020

**Interview Date:** to be confirmed but likely to be Monday 23 November or Tuesday 24 November 2020.