

St Christopher's Church Red Lodge (Methodist/Anglican LEP)

JOB DESCRIPTION

Job Title: CHILDREN YOUTH AND FAMILY WORKER

Lay Employee in the ELY & NEWMARKET CIRCUIT

Location: ST CHRISTOPHER'S CHURCH (LEP), RED LODGE

Responsible To: The Children Youth and Family worker will be employed by the Ely & Newmarket Circuit to be line managed by the Superintendent. The role will be overseen by an ecumenical steering group.

Purpose and objectives: To promote and develop, both within the church and within the local community, our existing groups and activities with children, young people and families alongside the church for Christian mission and discipleship.

Main Responsibilities

- To facilitate the operation of existing activities which include but are not limited to: the after-school club Blaze (years 1&2), Friday evening Wired Youth Club (under/young teens), Sunday morning Junior Church, Easter and Christmas school activities.
- To continue to Build on the relationships between the Church, the local schools, Christopher Robins Pre-school and Rural Resourcing Church initiatives.
- To strengthen mutually beneficial links with existing organisations including Youth For Christ and Open The Book working with current projects with children and youth in the local area.
- To build relationships with young people and the families of young people who attend the activities.
- To provide regular reports at agreed intervals to St Christopher Church Trustees' meetings.
- Keep adequate records of contacts and of work undertaken.
- Appraise and review initiatives set up and activities undertaken, collaborating with the Church leadership team and Trustees where necessary, any need for change to the action and focus of work and with agreement from the management group.

- Any other duties and responsibilities, identified by the line manager as are within your capabilities and level of responsibility, in order to meet the needs of the church.
- To ensure that the Church's Safeguarding policy and procedures are implemented in all work with young people
- To attend monthly meeting with line manager and the Church Councils when required.

Terms and conditions

- Terms of appointment:
- The starting salary will be £12 per hour (£11232 per annum).
- Normal working pattern: 18 hours per week. The person would be expected to work flexibly during school term times or otherwise
- As the role develops the hours of work may need to increase. This may be due to increasing numbers of the different groups or a growth in the numbers attending these activities. The potential need for an increase would be reviewed by the steering group at their regular meetings which happen 3 times per year.
- The working hours to include attendance at St Christopher's for the Sunday service youth and children's activities
- Opportunities for study and for training
- All reasonable expenses will be reimbursed.
- 28 days statutory annual leave entitlement per year (pro-rata for part-time Workers).
- Appointment will be subject to a satisfactory Enhanced Disclosure & Debarring Service (DBS) disclosure.
- Appointment will be subject to satisfactory references
- Appointment will be subject to the satisfactory completion of three-month probationary period.