



Photo permissions form for adults

For use by churches and associated organisations

Church name: _____

Occasionally, we may take photographs of the people at our church. We may use these images in our printed publications that we produce, as well as on our website or on project display boards at our church. The diocese may also use our photographs to illustrate work in Suffolk churches in diocesan publications, publicity materials and the internet.

From time to time, our church may be visited by the media who will take photographs, film footage or carry out radio interviews. Images may appear in local or national newspapers, or on televised news programmes. Photos for the media and other publicity purposes may also be taken at events where our church is taking part.

Please answer the questions below, then sign and date the form where shown. Please return the completed form to the church as soon as possible.

- 1) Are you happy for your photograph to be used in publications and publicity materials produced by the church and by the diocese?

YES

NO

- 2) Are you happy for your image to be used on our website and the diocesan website?

YES

NO

- 3) Are you happy for your image to be recorded on video or webcam?

YES

NO

- 4) Are you happy to appear in the media? This may mean your photo and name is used in print.

YES

NO

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. Please also note that the conditions for use of these photographs are on the bottom of this form.

I have read and understood the conditions of use below.

Signature: _____ Date: _____

Name (in block capitals): _____

Address (in block capitals): _____

Telephone number: _____

Conditions of use

1. This form is valid for the period of time while you are employed at this church, plus one year after you leave, to enable us to publicise the work of the church effectively. The consent will automatically expire after this time.
2. We will not re-use any photographs or recordings for more than one year after you leave this church (except in historical displays).
3. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our church prospectus or in other printed publications.