**Record of supervision**

*This form is designed for the curate’s record of the regular supervision meeting held with the curate. Please feel free to adapt and customise the form to suit your particular needs and preferences. Using the template will help the supervision become more focused and purposeful. The completed record should be copied to the Training Supervisor promptly for comment, and will then become part of the curate’s Ministry Portfolio.*

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| --- | --- | --- | --- |
| **Curate** |  | **Training Supervisor** |  |
| **Date of supervision:** |  |
| **Log of ministry since last meeting** |
|  |
| **Curate’s reflection / discussion on ministry experience (from Ministry Development Journal)** |
|  |
| **Other aspects of the curate’s ministry and development, including forward planning** |
|  |
| **Record of decisions taken** |
|  |
| **Actions / agenda for next supervision meeting** |
|  |
| **Training Supervisor’s notes / reflection** |
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