

THE DIOCESE OF ST EDMUNDSBURY AND IPSWICH

APPLICATION TO INCUMBENT FOR PERMISSION TO INTRODUCE A MEMORIAL INTO A CHURCHYARD

The Chancellor of the Diocese has delegated to the incumbents the power to authorise without Faculty

Headstones and memorials which are not garish in colour nor darker than Welsh slate nor lighter than Portland limestone or Cornish silver-grey granite. They must be of natural stone but not marble of any colour and not black, red or pink granite.

Stones traditionally used in local buildings or closely similar to them in colour and texture are to be preferred. The stone including the lettering surface shall not be mirror polished (i.e. highly polished so as to reflect or any finer than a 220 grade hone).

Both faces must be flat and not curved and the stone must be erected vertically. The dimensions shall not be more than 4ft (1200mm) high, 3ft (900mm) wide and 6ins (150mm) thick and not less than 2ft 6ins (762mm) high, 1ft 3ins (375mm) wide and 3ins (75mm) thick (slate 2ins). (These measurements include the base.)

(Full details of the extent of the authority granted are contained in the Churchyard Rules obtainable from the Diocesan Registrar. Reference should be made to the rules for further guidance).

NAME OF CHURCHYARD	TYPE OF LETTERING
NAME OF APPLICANT ADDRESS	COLOUR OF LETTERING
	SIZE OF LETTERING
NAME OF MONUMENTAL MASON	PARTICULARS OF ANY VASE INCORPORATED IN THE MEMORIAL
HEADSTONE OR CROSS	FULL SKETCH OF MEMORIAL SHOWING GROUND LEVEL
SIZE OF MEMORIAL	
TYPE OF STONE TO BE USED	
SURFACE FINISH	
DESCRIPTION OF ANY CARVING OR DECORATION	
WORDING OF INSCRIPTION	

1. I have read the current edition of the Notice relating to the Churchyards issued by the Chancellor of the Diocese and agree to abide by its terms.
2. I claim that under the terms of such Notice the incumbent has power to permit the introduction into his churchyard of the monument described herein.
3. On behalf of the Applicant I apply to the incumbent to grant permission accordingly.
4. I undertake that if permission is granted by the incumbent the monument will be erected in exact conformity with its description in this application. I will, if requested in the future, provide a suitable core for an unused vase incorporated into the headstone.
5. I further undertake to indemnify the incumbent against all costs and expenses to which he may be put in respect of any deviation from the undertaking I have given.
6. I will notify the incumbent beforehand when the memorial is to be installed.
7. I enclose the prescribed fee.

Dated..... Signed.....
(Stonemason)

I authorise the stonemason to make the above application on my behalf and I undertake to abide by the terms on which consent is given.

Dated..... Signed.....
(Applicant)

For use by the incumbent

If the incumbent is able and willing to authorise the introduction into the churchyard of the monument described herein the incumbent should sign the form, returning one copy to the stonemason and retaining the other.

The fee payable of £..... has been paid

Dated..... Signed.....
(Incumbent)