

Elix maintenance scheme

Church/chapel.....

Contact name (block capitals)

.....

Contact address

.....

.....

E-mail

.....

Telephone.....

Position (eg churchwarden)

.....

Postcode of church or chapel

.....

Signed on behalf of church/chapel

Date.....

Please return this form to:
ELIX, St Nicholas Centre, 4 Cutler Street,
Ipswich IP1 1UQ
elix@cofesuffolk.org



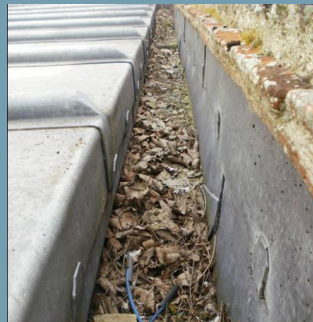
The Suffolk Historic Churches Trust was founded in 1973 as a result of the growing awareness of the vulnerability of our precious ancient and historic buildings.

Since then the Trust has raised and distributed over £4m to help with the repair and maintenance of places of worship.

The Trust is non-denominational and all churches, chapels, meeting houses are eligible to apply for grants.

How to become a Friend of the Trust

For a minimum donation of £25 a year, your church council can become a Friend of the Trust, help to protect Suffolk's churches and chapels, and be invited to attend special Friends events - such as the Annual Meeting and Supper.



Aim high for your church

ELIX

refreshes the parts your ladders won't reach

A high-level maintenance scheme to suit all churches



**Diocese of
St Edmundsbury
& Ipswich**

What is **ELIX**?

Elix is Latin for drain. And what could be more important to the upkeep of your church building than keeping the drains clear?

Subscribing to the Elix maintenance scheme costs **£350 per year plus VAT and any specialist equipment costs.**

The good news is that, for the first 150 applicants, **Suffolk Historic Churches Trust has offered to subsidise **50% of the cost** in return for your church signing up as a member.**

What do you get for your money?

The ELIX package

- **Clean all accessible guttering, eaves, and parapets**
- **Check accessible gutters are secure and leak-free**
- **Clean all down-pipes and check for leaks**
- **Clean out all accessible above-ground gullies**
- **Check the condition of the manholes**
- **Rod the drains and advise on any problems**
- **Remove any waste from site**
- **Supply photographs of completed work**
- **Identify and photograph defects and advise on action needed**

STANDING ORDER MANDATE

ToBank

Address

.....

.....

Sort code

Please make the payments detailed below and debit our account:

Account no:

Account name:

Payments to: Lloyds TSB Bank plc

Sort code: 30-99-97

Account no: 01220025

Account name: MY Group

Please pay £420 on 1 October 2016 and thereafter annually for two years, the final payment being 1 October, 2018 .

Quote reference Church

Authorised signatories:

.....

Date:

Terms & Conditions

We would like to take part in the Elix maintenance scheme at an annual cost of £350 plus VAT for five years,* the first instalment to be payable by cheque to the MY Group and thereafter by bank standing order using the attached mandate.

We understand the following:

If we are members of the Friends of Suffolk Historic Churches Trust and one of the first 150 churches to apply, we will qualify for an annual £175 grant for the duration of this scheme.

Representatives of MY Group will visit our place of worship once a year to undertake the work as listed in the Elix leaflet. They will provide photographic evidence of the work undertaken and a list of defects found during the inspection.

Towers are included if accessible at the time of the visit as return visits may not be possible. Roof alarms should be deactivated prior to the visit.

The work will take place between October and April and a date will be proposed by MY Group.

Representatives of MY Group are under no obligation to arrange to meet a church / chapel representative on site although contact will be made prior to the visit to ensure the church / chapel will not be in use during the day of the visit.

MY Group will credit a PCC or equivalent within the scheme with a sum of £175 for every £1,500 spent by the church / chapel with MY Group during the contract year. This is a separate agreement from the SHCT grant.

Any work beyond the maintenance work as itemised in the Elix leaflet may require a faculty and we agree to contact the relevant authority.

*** There will be an additional charge for the hire of any specialist equipment.**