



THE CHURCH
OF ENGLAND

Diocese of St Edmundsbury
and Ipswich

The Ven Dr David Jenkins
Archdeacon of Sudbury

The Ven Ian Morgan
Archdeacon of Suffolk

March 2018

Dear Churchwarden

2018 Archidiaconal Visitations

We are pleased to enclose the usual 'Notice of the Visitations' for the Public Admission of Churchwardens as well as the Articles of Enquiry for 2018 and the Churchwardens Declaration form for 2018 (this needs to be brought to the Visitation service). These can also be found on the diocesan website (<http://www.cofesuffolk.org/resources-information/archdeacons-visitations>).

The Articles of Enquiry should be completed as soon as possible after the APCM. There are two sections, **Parish Appointments** and **Additional Questions**.

Parish Appointments can be reviewed, and amended as necessary, online by Parish Data Editors via: <https://myd.io/suffolk/> or information returned using the form (please indicate on the form the method used).

Additional Questions should be answered and returned using the form.

The PCC's **Annual Report** and **Examined Accounts** can also be submitted online via the same website address, electronically to: articles@cofesuffolk.org or by post to: *Mrs Diane Matthews, Archdeacons' PA, Diocesan Office, St Nicholas Centre, 4 Cutler Street, Ipswich, IP1 1UQ.*

The Visitation Service will include a short act of worship plus the Churchwarden's declaration, at which we look forward to seeing you or your successors. Churchwardens are required to make the declaration in person and must bring a copy of the Declaration form to the Visitation service and only once the Public declaration has been made, the form signed and handed in, are they confirmed in office.

Please Note : The Archdeacon of Sudbury will be on Sabbatical during the visitation period. Churchwardens attending the Sudbury Visitation Services will therefore make their Declarations before the Bishop of Dunwich, The Right Revd Dr Mike Harrison, who will be covering these services.

If you are unable to attend your own Deanery Visitation service then you are very welcome to attend an alternative Deanery service. It would be very helpful if you could let Diane Matthews know diane.matthews@cofesuffolk.org, 01473 298504 if this is the case.

We look forward to seeing you and other members of your PCC at the Visitation service.

With best wishes,

David Jenkins (The Ven Dr) and Ian Morgan (The Ven)

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